

## **Drusilla's Inn (on site) Booking conditions.**

These booking conditions are to confirm your function booking with Drusilla's Inn, Wigbeth, Horton, BH21 7JH. By signing and returning them you are agreeing to abide by these general booking conditions. Drusilla's Inn reserves the right to amend these booking conditions at any time without prior notice.

### **Definitions:**

The venue/ Drusilla's/ we/ us

Drusilla's Inn Limited, Wigbeth, Horton,  
BH21 7JH (persons acting on behalf of the Inn)

You

the person who agrees and signs the function letter and booking conditions form

### **Section A - Booking conditions.**

1. Bookings can only be made by persons over the age of 18 years
2. To confirm your booking it is necessary to sign and return these conditions with a 20% or £200 non-refundable deposit (whichever is greater). If this is not received within 21 days of the date of the quotation letter we reserve the right to offer the date to someone else. We reserve the right to refuse a booking without stating the reason for doing so.
3. Payments may be made by cash, credit or debit card. Personal cheques will not be accepted without, and only up to the value of, a valid bank guarantee card. All cheques should be made payable to Drusilla's Inn Limited.
4. A deposit must be made to secure a function. Deposits are non refundable. In the unlikely event, and for whatever reason, we cancel your booking you will be entitled to a full refund of your deposit.
5. Payment for the full cost must be made at least 10 days prior to your function.
6. There is no room hire charge provided that a minimum amount (£300) is paid for food. If no food is required then a room hire charge will be applied.
7. Equipment hire charges are charged on a daily rate or parts thereof as agreed in the booking letter.
8. You will be liable for 50% of the agreed cost if your function is cancelled within 2 weeks prior to your function date. You will be liable for the full agreed cost if your function is cancelled within 48 hours prior to the function date.
9. You must confirm final numbers for catering purposes 14 days prior to your event. If, on the day, there is a slight increase in numbers you must inform the manager on duty immediately. You will be charged for additional, unexpected, members joining your party at the agreed rate per head.

### **Section B - Use of the venue**

- 1) You may have access to the room up to 2 hours before your function is due to start to decorate the room (unless agreed otherwise in advance with the management). You must not obstruct designated exit ways. Confetti and small metallic table confetti is not allowed. Rice may be thrown outside.
- 2) You may not bring any food or drink of any type into Drusilla's for consumption on Drusilla's premises (with the exception of baby food, celebration cakes or any specific items agreed in writing with us prior to the event). Food provided by Drusilla's cannot be taken from the premises for later consumption.
- 3) You must adhere to "The smoke-free (Premises and Enforcement) regulations 2006. Smoking is not permitted in any of the internal areas of the venue or in the doorways leading into Drusilla's.
- 4) You must abide by any reasonable requests made by us whilst at Drusilla's. You must ensure that good order is maintained at all times and comply with our requests for the exclusion of anyone acting in a disorderly manner. We reserve the right to close the bar or refuse to serve drink to specific guests at any time. Staff must be treated respectfully at all times and not photographed without their prior consent.
- 5) Children should be supervised at all times. Young adults must not attempt to contravene the drinking regulations.
- 6) We reserve the right to terminate your function in cases of unreasonable behaviour, wilful damage or contravention of items 2, 3, 4 and 5 section B.
- 7) You are responsible for all losses, damage, damage claims and expenses incurred at Drusilla's as a result of your booking or use of the venue. This includes the full repair, replacement or cleaning costs (as we consider necessary) for any damages or soiling of the venue.
- 8) Drusilla's accepts no responsibility for injury caused to guests as a result of improper or inappropriate behaviour.

I agree to abide by the general booking conditions listed above.

Client name..... Function date and time .....

Client signature ..... Date .....